

Statement concerning data protection and absolute confidentiality of your personal information

The "Survey of Health, Ageing and Retirement in Europe (SHARE)" is an international study conducted under the responsibility of the European Research Infrastructure Consortium "SHARE-ERIC" in cooperation with its Scientific Partner Institutions. In >insert country< currently the >insert Scientific Partner Institution/s is/are< responsible for >insert national name of the study,< the national implementation of the survey. With the implementation of the interviews, we have commissioned >insert survey agency< in >insert city<. All parties involved are working in accordance with the legal provisions of data protection.

The purpose of the study is to help researchers better understand the needs and circumstances of people aged 50 or older and their families. It aims at providing scientists with data on health, socio-economic status and social and family networks to address their research questions in relation to the process of population ageing. The study is funded in >insert country< by the >insert list of relevant funding bodies< and the European Commission.

You have been randomly selected to participate in the survey. **Your participation in this survey is of course absolutely voluntary.**

The results of the survey will be presented in an **anonymised form only, i.e. without your names and address**. This means that from the results nobody will be able to identify the person who has provided the information in an interview.

The same applies to follow-up interviews with you, which are of importance for understanding the process of ageing, and to interviews with relatives of deceased survey participants, which are important in order to complete their life histories. Information of different interviews relating to the same person is only linked via a code number, i.e. without names and addresses.

We do not transfer any data that reveals your identity to third parties.

Responsible for the compliance with the data protection provisions are:

>insert signature<

>insert name<

>insert role<

>insert institution<

>insert Institution's
address<

On the back of this statement, we show you how the data provided by you is processed from the interview through to the completely anonymised results table and provide details about your rights.

>insert logo of Scientific Partner Institution/s and (optionally) of funding institutions <

What happens with the information that you provided?

1. The interviewers from >insert survey agency< enter your answers in the computer by selecting the appropriate response categories.
2. The information provided by you during the interview will be stored together with a code number and without your names and address so that it cannot directly be attributed to you.
3. Addresses and names are strictly stored separately from the information provided by you during the interview. This data will be stored until the end of the SHARE study only. The SHARE study ends after the last wave of data collection and the subsequent data cleaning and quality checks that are necessary to prepare a final anonymised data set for the purpose of research.
4. After collection of the individual interviews, they will be compiled without names and addresses and the interview data will be analysed (e.g.: Table of results regarding labour situation).

5. Results in scientific publications are only shown in groups (e.g. men, women). Information on individual persons is not recognisable.

	Total	Men	Women
Retired	58,5%	65,5%	53,1%
Employed/self-employed	24,9%	26,7%	23,4%
Unemployed	2,8%	3,2%	2,6%
Permanently sick/disabled	3,1%	3,1%	3,0%
Homemaker	8,8%	0,3%	15,5%
Other	1,9%	1,2%	2,4%
Total %	100%	100%	100%
Number of respondents	67.278	29.387	37.891

6. In the event of follow-up interviews with the same persons, addresses and names are always stored separately from the information provided in the interviews as well.

Example: Results table regarding labour situation

In any case the following applies:

Your participation in this survey is absolutely voluntary. This applies in the same manner to this interview and all its parts as well as to future interviews in the course of the study. Non-participation will not lead to any disadvantages for you. You can also withdraw consent at any time with effect for the future.

Furthermore, you have the right of access, correction and deletion of your personal data, the right of restriction of processing concerning your person or to object to processing as well as the right to data portability.

In case of any questions with regard to data protection, please contact >insert name and telephone number<. For other questions concerning the study, please contact >insert survey agency<, by calling >insert telephone number of survey agency<.

You also have the right to lodge a complaint with the supervisory authority: >insert name, city, country and email address of responsible supervisory authority in your country< or Data Protection Authority of Bavaria (BayLDA), Ansbach, Germany, poststelle@lda.bayern.de.

During the interview you will also be asked some questions that also concern persons that are closely related to you. This information is collected on the legal basis of our legitimate interests in connection with the research purposes described in this statement. Therefore, we kindly ask you, to also show this statement to the other persons in your household so that they are informed about this data processing and their rights in this respect.

We thank you for your participation and your trust in our work!